

ARIZONA ASSOCIATION OF DISTRICT GOVERNING BOARDS

(AADGB)

"A Statewide Network of Community College Trustees"

BYLAWS

Adopted 04/78
Amended 12/83
Amended 01/87
Amended 08/88
Amended 06/93
Amended 02/95
Amended 06/97
Amended 9/98
Amended 1/99
Amended 6/26/00
Amended 8/13/03
Amended 6/15/06
Amended 5/23/13

Maricopa Community Colleges District
2411 West 14th Street | Tempe, Arizona 85281

ARIZONA ASSOCIATION OF DISTRICT GOVERNING BOARDS (AADGB)

BYLAWS

ARTICLE I: NAME AND PURPOSE

A. NAME

The name of the corporation is the Arizona Association of District Governing Boards (AADGB).

B. PURPOSE

The purpose of the organization shall be the advancement and betterment of community colleges in Arizona by:

1. Providing an organization for the exchange of information among District Governing Boards.
2. Representing the interests and concerns of District Governing Boards on issues pending before the Arizona State Legislature.
3. Encouraging cooperation between the Arizona Board of Regents and District Governing Boards.
4. Assisting District Governing Board members by providing timely information on legislation, regulations, national and statewide issues affecting community colleges.
5. Developing, implementing, and supporting educational programs designed to assist District Board members in understanding and carrying out their responsibilities.
6. Studying or authorizing studies of issues of concern to District Governing Boards in order to develop recommendations to District Boards, the Arizona State Legislature, and appropriate agencies.
7. Coordinating legislative advocacy efforts in concert with the Arizona Community College Coordinating Council (ACCCC), to promote a common agenda.

ARTICLE II: MEMBERSHIP

A. MEMBERSHIP

Any District Governing Board of a public community college of the State of Arizona may become a member of the AADGB upon acceptance of the bylaws and on the payment of current annual membership dues of the AADGB. Member Boards shall designate one (1) representative and one (1) alternate representative to the AADGB Board of Directors.

Annual membership dues will be set by a majority vote of the members and confirmed by the District Boards by January. Dues will be invoiced in January and payable within thirty days.

B. SUSPENSION OF MEMBERSHIP

Any member Board of the AADGB which is in arrears in its membership dues for more than one (1) month shall automatically be suspended and removed from the membership roll of the AADGB unless previous arrangement has been made for later payment. A member board suspended for non-payment of dues may be reinstated when dues are paid.

ARTICLE III: MEETINGS

A. ANNUAL

An annual meeting of the general membership of the AADGB may be held each year at a time and place to be determined by the Board of Directors. (See Article IV, Board of Directors)

B. MEETINGS

Directors shall meet no less than quarterly. Additional meetings may be called by the Chair or by one-fourth (1/4) of the directors.

C. VOTING

When voting takes place on matters concerning the entire membership at the AADGB meetings or at Board of Directors meetings or by a poll of the membership, each college district shall be entitled to one (1) vote.

D. ATTENDANCE

Boards of Directors' members are expected to attend the AADGB meetings. Reasonable accommodations will be made, if available, with the most current

technological communication advances, for those members unable to attend in person and who have requested such communication needs.

ARTICLE IV: BOARD OF DIRECTORS

A. BOARD MEMBERSHIP

The Board of Directors shall be composed of one (1) director from each member college district. The Directors shall take office on July 1 and shall serve for one (1) year.

B. QUORUM

The presence including those present via technological communications of one-half (1/2) of the voting representatives of the member college districts shall constitute a quorum.

C. DUTIES

The Board of Directors shall be responsible for carrying out the purposes established in the bylaws. The ACCCC staff will perform such administrative and secretarial assistance as may be necessary.

D. OFFICERS

The officers of the Board of Directors shall be the same as the officers of the AADGB, (See Article V, Officers).

E. OTHER OFFICERS, EMPLOYEES, AND AGENTS

The Board of Directors, to the extent permitted by law, may appoint other subordinate officers, employees, and agents as deemed advisable and shall assign and designate their specific duties.

F. POLLING

In lieu of calling a meeting of the Board of Directors, the Executive Committee may poll the Board of Directors using the most current communication methods available (ex. electronic, telephonic, U.S. mail, etc.). If polling constitutes the need for a decision, then a quorum is required.

G. VACANCIES

In the event a member of the Board of Directors is incapacitated, resigns, or is no longer a member of the district governing board from which originally elected,

the district governing board where the vacancy occurs shall, within thirty (30) days, designate a new director.

ARTICLE V: OFFICERS

A. PERSONNEL

The officers of the AADGB shall be a Chair, Vice Chair, and Secretary/Treasurer. All officers shall be the AADGB Board of Directors representative(s) for their respective board(s).

B. ELECTION

1. A Nominating Committee shall be formed by April for the purpose of proposing a slate of officers. The Executive Committee shall submit names to serve on the Nominating Committee. The Board of Directors shall approve the names. The committee shall be chaired by the current chair and shall consist of four (4) members including the chair. This committee shall accept nominations of members in good standing from the general membership. Self-nomination is permissible.
2. The election of officers shall be by written ballot or by telephonic voice.
3. Officers shall be elected at the June meeting of the Board of Directors, to take office on July 1 and shall serve until their successors have been duly qualified.

C. DUTIES

The officers shall perform the duties which usually pertain to their respective offices as follows and as may be specified by the Board of Directors.

1. The chair, or the next eligible officer present, shall preside at all sessions of the AADGB. The Chair shall create special committees. He/She shall be an ex-officio member of all committees, and shall serve as Chair and a voting member of the Nominating Committee.
2. The Vice Chair shall perform the duties of the next ascending office in the absence, inability to serve, or resignation of the chair until the next election. In case of death, resignation or inability to serve as the chair, the Vice Chair shall become chair for the unexpired term.
3. The Secretary/Treasurer shall ensure that the records are maintained and shall have access to the records.

D. VACANCIES

In case of a vacancy for Vice Chair and/or Secretary/Treasurer, it shall be filled by majority vote of the Board of Directors at its next meeting.

ARTICLE VI: EXECUTIVE COMMITTEE

A. PERSONNEL

The Executive Committee of the AADGB shall be composed of the officers of the AADGB. The immediate past-chair shall also serve as an ex-officio, non-voting member of the Executive Committee.

B. DUTIES

The Executive Committee shall possess such power as shall be delegated by the membership of the Board of Directors. The Committee shall serve as a planning committee for the AADGB.

ARTICLE VII: COMMITTEE APPOINTMENTS

A. APPOINTMENT

The Chair shall, with the approval of the Executive Committee, appoint the members of such committees as may be established by the Board of Directors.

B. TENURE

Committee appointments shall terminate at the discretion of the Executive Committee. Committees shall terminate at the end of the fiscal year.

C. EXPENDITURES

No committee shall create any financial liability for the AADGB unless such expenditure shall have been approved both as to purpose and amount and is within the adopted AADGB budget.

ARTICLE VIII: FISCAL YEAR

A. FISCAL YEAR

The fiscal year of the AADGB shall begin July 1 and end June 30 of the next calendar year.

ARTICLE IX: AMENDMENTS

A. INITIATION

An amendment to, or revision of, these bylaws may be proposed in writing by any member. Action on proposed amendments cannot occur until the next scheduled meeting of the AADGB following a minimum of thirty (30) calendar days.

B. ADOPTION

Amendments and changes to the bylaws shall be approved by vote of at least seven (7) of the district members. Changes become effective after receiving such a margin of vote.

ARIZONA ASSOCIATION OF DISTRICT GOVERNING BOARDS
(AADGB)

"A Statewide Network of Community College Trustees"

AADGB MEMBER BOARDS
2013

Cochise District
Coconino District
Graham/Greenlee District
Maricopa District
Mohave District
Navajo/Apache District
Pima District
Pinal District
Yavapai District
Yuma/La Paz District

IN WITNESS WHEREOF, we, the members of the Arizona Association of District Governing Boards, approve these amended Bylaws on this date, May 23, 2013.