

AADGB

ARIZONA ASSOCIATION OF DISTRICT GOVERNING BOARDS

Minutes, January 17, 2013, 10:00 a. m.

Maricopa Community Colleges District Conference Room

2411 W. 14th St., Tempe, AZ 85281

AADGB MEMBERS PRESENT: Ginny Handorf, President, Navajo CC District; Doyle Burke, Secretary/Treasurer, Maricopa CC Dist.; John Eaton, Cochise CC Dist. Dist.; Gladys Christensen, Pinal County CC Dist.; Marrienne Rowley, Graham CC Dist. Dale Fitzner, Yavapai CC Dist.

PRESENT VIA TELEPHONE: Judy Selberg, Mohave CC Dist., Nat White, Coconino CC Dist.

AADGB MEMBERS ABSENT: Randy Hartless, Vice President, Yuma/LaPaz CC. Dist.; David Longoria, Pima CC Dist.

(I) CALL TO ORDER: Ginny Handorf called the meeting to order at 10:00 a. m.

SKYPE Discussion with Narcissa Polonio: Dr. Narcissa Polonio phoned in via SKYPE to address two ACCT requests: one, to consider hosting a regional meeting in 2014-15 for a Governance Leadership Institute for the Pacific Region; and, two, to hold a Governance Institute for Student Success for Arizona community colleges. Members were generally favorable towards both institutes and will respond to Dr. Polonio regarding dates and planning.

(II) APPROVAL OF AGENDA for Jan. 17, 2013: Gladys Christiansen moved, Judy Selberg seconded, to approve the Agenda. PASSED unanimously.

(III) APPROVAL OF MINUTES of Sept. 8, 2012: John Eaton moved, Gladys Christiansen seconded, to approve Minutes of Sept. 8, 2012. PASSED unanimously.

(IV) INTRODUCTION OF GUESTS: Dana Saar of the Maricopa Community Colleges District and Richard Bingham of Thatcher were introduced as guests.

(V) DISCUSSION/APPROVAL OF BYLAW CHANGES: Nat White presented recommendations for bylaw changes. The following changes reflect revisions based on our Jan. 17 meeting.

- **Article I.B.8:** Remove language: "Providing support to the Arizona Community College Association ACCA)" This organization no longer exists.
- **Article II A. MEMBERSHIP:** Language to recognize representation from provisional community college districts was considered unnecessary because

we have open meetings, which they may attend. This language was added regarding dues:

“Annual membership dues will be set by a majority vote of the members and confirmed by the District Boards by January. Dues will be invoiced in January and payable within thirty days.”

- **Article IV.C. DUTIES:** This language is new: **“The ACCCC staff will perform such administrative and secretarial assistance as may be necessary.”** [Note: This expectation needs to be confirmed.]
- **ARTICLE V.B.4. ELECTION:** This language was removed: **“In the event of a tie, another written ballot shall take place for the office in question. If a tie still exists, members will conduct two more ballot elections. If a tie exists after three ballot elections, the ACCA Executive Director shall conduct a coin toss between the members vying for the office in question. The ACCA Executive Director shall announce the election results to the membership.”** Ginny Handorf commented that the ACCCC Director is not a member of a District Governing Board and, as such, has no business as a member of our Board's nominating committee. There are other places where we may interact with ACCCC. Of course, they would always be welcome to attend our meetings; and their basic structure includes plans for assisting AADGB in support for meetings, activities, projects, etc., but they are not "DGB Members"
- **ARTICLE V.C.4. DUTIES:** This language was removed: **“Each officer of the AADGB shall serve as a member of the Executive Committee of the Arizona Community College Association (‘ACCA’). The Chair of the AADGB shall also serve as the President or Vice President of the ACCA as provided in the ACCA bylaws.”** [Note: Nat asked whether there is a possibility of some representation on the ACCCC.]
- **ARTICLE VII.C. EXPENDITURES:** **“No committee shall create any financial liability for the AADGB unless such an expenditure shall have been approved both as to purpose and amount and is within the adopted AADGB budget.”**

In discussion, Doyle Burke suggested that the AADGB might gain more continuity if the Secretary/Treasurer served successive years. No action was taken.

- (VI) DISCUSSION/APPROVAL: PROVISIONAL MEMBERSHIP FOR AADGB FOR GILA AND SANTACRUZ:** Discussion led to the recommendation that a board representative from each county be welcome to our meetings as a nonvoting participant because we honor open meeting laws. The participants would be represented in votes by

the districts currently providing accreditation for programs at the provisional colleges. The AADGB Chair will send a letter to inform the two boards.

- (VII) DISCUSSION/APPROVAL: POSSIBLE CHANGE OF DATE FOR OUR AADGB STATWIDE CONFERENCE:** Ginny Handorf reported on feedback from presidents regarding the February 22 conference date. She asked whether members would approve of a date in April to provide more time to publicize the event and to generate greater participation. John Eaton moved, Dale Fitzner seconded, to hold the statewide conference in April on a date convenient for most of the presidents. PASSED unanimously.
- (VIII) DISCUSSION: PREPARATION FOR THE AADGB CONFERENCE:** Ginny Handorf, Nat White, and Doyle Burke will serve as a committee to draft a general format. Doyle Burke will arrange for facilities at Rio Salado College and local hotels. Ginny Handorf suggested that we identify legislators to honor for their support of community colleges. She also suggested panel discussions, updates on strategic planning, a session on finance, and a speaker on legal issues and ethics. Members considered a Meet and Greet activity on the evening prior to the statewide meeting if a sufficient number of board members came early. Marianne Rowley suggested that colleges could feature brochures or publicity materials at the meeting and volunteered to prepare registration packets with those contents.
- (IX) DISCUSSION: AADGB WEBSITE STATUS:** Doyle Burke reported that Tina Emmons, Maricopa Governing Board Assistant, will manage the website. Members may send her recommendations of updates or recommended changes at this e-mail address:

tina.emmons@domail.maricopa.edu

Updates include representatives from Eastern and Yavapai. There was also a recommendation that each AADGB member use the college address and college e-mail address. Ginny Handorf recommended that the website include announcements and details about the upcoming AADGB Conference, corrections to the Home Page so that members are listed by the community college district name, Minutes of 2012, a list of new board members throughout the state, and an identifications of each district's board chair and secretary, along with the members.

- (X) AADGB FINANCIAL REPORT:** Doyle Burke reported a balance of \$23,044.25 in the checking account. Two checks were written since the last board meeting, one to Randy Hartless for \$119.76 for web space (GoDaddy.com) for the AADGB web site, and a second to the Arizona Corporation Commission for fees. In addition, he reported that invoices will go out in January to each of the colleges for annual dues of \$1,000.

- (XI) **ADDITIONAL TOPICS:** Dale Fitzner asked whether all members had ACCT website information on officers, nominations, and committees. As State Coordinator, he needs to make a report to ACCT. He encouraged governing board members to visit the ACCT website for updates on activities: <http://www.acct.org/>
- (XII) Meeting adjourned at 12:15 p. m.

Respectfully submitted,

Doyle Burke,

Secretary/Treasurer